

Anna Kirchgater Elementary School

Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

To **involve parents** in the Title I, Part A programs, the following practices have been established:

- The school and the parents will jointly develop a Parent and Family Engagement Policy for distribution to parents of participating students.
- The school will distribute the Parent and Family Engagement Policy in an understandable and uniform format, and, to the extent practical, in a language the parents can understand.
- The school will make the Parent and Family Engagement Policy available to the local community.
- The school will periodically update the Parent and Family Engagement Policy to meet the changing needs of the parents and the school.
- The school will adopt the School-Parent Compact as a component of its Parent and Family Engagement Policy.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practical, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]).

- The school will hold open elections for parent members of its School Site Council (SSC). The SSC at prescribed times reviews the progress of the Local Control and Accountability Plan (LCAP).
- Feedback regarding our programs is solicited from parents during our Title I Parent Meetings, ELAC Meetings, Parent Science Evening and Family Literacy Sessions.

The school convenes an **annual meeting** to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]).

- The annual meeting will be held and parents will be encouraged to attend the first week of school at our Back to School Night
- The school will inform parents about the requirements of Title I
- The curriculum, assessments, and proficiency levels students are expected to attain will be discussed
- The services available to eligible students and parents will be explained
- The school will seek input in **Title I** services, our School-Parent Compact, and Site LCAP
- The school will seek suggestions for improving student academic achievement, annual progress, and parent involvement at our school
- The school will explain your right to be involved in classrooms, and/or to be represented on the School Site Council, and to partner with other organizations
- The school will explain that their child's school participates in Title I

The school offers a **flexible number of meetings** for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]).

- Bilingual Teaching Associates will make phone calls home to ELL families
- Notes will be sent home from the school office regarding the time and dates of meetings
- Parent sessions such as Literacy Sessions and Science Evening will be held at various times though out the school year and offer parents an opportunity to be involved in our school and gain knowledge of how their children learn

The school provides parents of Title I, Part A students with **timely information** about Title I, Part A programs (ESSA Section 1116(c)(4)(A)).

- Title I information will be included on our school’s website
- Title I information will be sent home on school fliers throughout the school year
- Back to School Night will be held to inform parents of our programs and progress
- Open House will be held in the Spring
- English Language Advisory Committee (ELAC) Meetings will be held throughout the school year

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]).

- Curriculum and assessment will be reviewed during Back to School Night
- Parents will learn more about student expectations during Back to School Night
- Parents will have the opportunity to learn about what their children need to know during Math, Science & Literacy Nights for Parents
- Parent Conferences will be held to inform parents of student progress and proficiency

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]).

- School Site Council Meetings
- English Language Advisory Committee (ELAC)
- GATE Parent Advisory
- Teacher-Parent Conferences
- IEP Meetings
- 504 Accommodation Meetings
- Student Study Team (SST) Meetings

This School-Level Parent and Family Engagement Policy has been developed jointly with, updated periodically, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by:

- Parental input on this policy at our annual Back to School Night.
- Our School Site Council assists in the joint development of this policy and reviews it periodically.
- This policy is distributed to parents of participating Title I children at the beginning of each school year in the parent handbook. This handbook is also posted on our school’s website.

If the schoolwide program plan is not satisfactory to the parents of the participating children, submit any parent comments on the plan when the school makes the plan available to the LEA. To assist you, a complete version of the Title I, Part A School-Level Parent and Family Engagement Policy will be e-mailed you to. If you have any questions or concerns, please let us know.

This policy was adopted by Anna Kirchgater Elementary School on September 17, 2020 and will be in effect for the period of the 2020-2021 school year.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: September 30, 2020.

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| <i>(Signature of Administrator)</i> | <i>(Signature of Parent Representative)</i> |
| September 17, 2020 | September 17, 2020 |