

Anna Kirchgater Elementary School

Title I, Part A School-Level Parent and Family Engagement Policy

The school-level parent and family engagement policy shall describe the means for how each school shall carry out the following requirements. (20 U.S.C. Section 6318[b][1])

Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents and family members of their school's participation in the Title I, Part A program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. Section 6318[c][1])

- The annual meeting will be held at the beginning of the school year and parents are encouraged to attend
- The school will inform parents about the requirements of Title I
- The curriculum, assessments, and proficiency levels students are expected to attain will be discussed
- The services available to eligible students and parents will be explained
- The school will seek input in Title I services, our School-Parent Compact, and Site LCAP
- The school will seek suggestions for improving student academic achievement, annual progress, and parent involvement at our school
- The school will explain the right to be involved in classrooms, and/or to be represented on the School Site Council, and to partner with other organizations
- The school will explain that their child's school participates in Title I

Offer a flexible number of meetings, such as meetings in the morning or evening, and the school may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. Section 6318[c][2])

- Bilingual Teaching Associates will make phone calls home to ELL families
- Notes and surveys will be sent home from the school office regarding the time and dates of meetings
- Parent sessions such as Literacy Sessions and Science Evenings will be held at various times though out the school year and offer parents an opportunity to be involved in our school and gain knowledge of how their children learn

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. Section 6318[c][3])

- The school will hold an annual Title I meeting where they will develop and/or review their family engagement policy. In addition, this policy will also be reviewed annually by our School Site Council (SSC).

- The school will hold open elections for parent members of its School Site Council (SSC). The SSC at prescribed times reviews the progress of the Local Control and Accountability Plan (LCAP).
- Feedback regarding our programs is solicited from parents during our Title I Parent Meetings, English Language Acquisition Committee (ELAC) Meetings, Parent Science Evening, Family Literacy Sessions and through electronic surveys throughout the school year.

Provide parents of participating children with timely information about the Title I programs. (20 U.S.C. Section 6318[c][4][A])

- Title I information will be included on our school's website
- Title I information will be sent home on school fliers or emailed throughout the school year
- Back to School Night will be held to inform parents of our programs and progress
- Open House will be held in the Spring
- The school holds a minimum of 5 School Site Council (SSC) meetings each year

A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. Section 6318[c][4][B])

- Curriculum and assessments will be reviewed with parents during Back to School Night
- Parents will learn more about student expectations during Back to School Night
- Parents will have the opportunity to learn about what their children need to know during Math, Science & Literacy Nights for Parents
- Parent Conferences will be held to inform parents of student progress and proficiency progress

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. Section 6318[c][4][C])

The following are regular, ongoing opportunities for parents to formulate suggestions and to participate in our school decision making processes:

- School Site Council Meetings
- English Language Advisory Committee (ELAC) Meetings
- Gifted and Talented Education (GATE) Parent Advisory
- Teacher-Parent Conferences
- Individualized Education Plan (IEP) Meetings
- 504 Accommodation Meetings
- Student Study Team (SST) Meetings
- Parent-Teacher Home Visits

If the Title I schoolwide plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district. (20 U.S.C. Section 6318[c][5])

This School-Level Parent and Family Engagement Policy has been developed jointly with, updated periodically, and agreed on with parents of children participating in Title I, Part A programs. This policy was adopted by Anna Kirchgater Elementary School on September 14, 2023 and will be in effect for the period of the 2023-2024 school year.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: September 30, 2023.

Chevi Sanchez

Signature of Administrator

September 14, 2023

Date

Signature Parent, SSC Representative

Date

August 2021